

**University Preparation School at CSU Channel Islands**  
**550 Temple Avenue Camarillo, CA 93010**  
**Board of Directors Meeting**  
**University Preparation School at CSU Channel Islands**  
**University Charter Middle School at CSU Channel Islands**

May 19, 2014

2:00-4:00pm

UPS Room 10

**AGENDA**

**Public Comment: Instructions for Addressing the Board of Directors and  
Requesting Agenda Items**

*If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.*

*Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.*

*A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.*

**I. Opening Procedures (20-30 min.)**

**A. Call to Order**

**B. Adoption of the Agenda**

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana DeGenna				
Dax Jacobson				

**C. Pledge of Allegiance**

**D. Roll Call Present Absent**

**Board Members**

Jeanne Adams	_____	_____
Merilyn Buchanan	_____	_____
Cathy Cartwright	_____	_____
Ana DeGenna	_____	_____
Dax Jacobson	_____	_____
Cheryl Kewley	_____	_____

**Administration**

Charmon Evans	_____	_____
Sara Ahl	_____	_____
Veronica Solorzano	_____	_____

**E. Public Comments**

**F. Spotlight on UCS-Highlights from Catalina & Washington DC Field Trips**

**G. Directors' Reports**

**H. Board Reports, Correspondence, and Communications**

**I. Advisory and Auxiliary Reports**

- 1. University Charter Schools Education Foundation**
- 2. School Advisory Council**
- 3. Parent, Teacher, Student Association**
- 4. Other**

**II. Regular Session**

**A. Consent Agenda (5 minutes)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the April 25, 2014 Regular Board Meeting**
- 2. Check Register**

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana DeGenna				
Dax Jacobson				

**B. Action Items**

- 1. Topic/Agenda Item: Review and Approval of the April Financials for UPS & UCMS (5 minutes)**

**Personnel Involved:** Irina Castillo

**Issues Involved/Fiscal Implications (If Any):**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Directors' recommend approval of the April Financials for UPS & UCMS.

Charmon Evans/Sara Ahl

Directors

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

- 2. Topic/Agenda Item: Review and Approval of 3% Salary Increase for Certificated & Classified Staff effective 7-1-2014 (5 minutes)**

**Personnel Involved:** Jeanne Adams/Charmon Evans

**Issues Involved/Fiscal Implications (If Any):**

**Impact on School Mission, Vision or Goals (If Any):**

**Options or Solutions: (If applicable):**

**Director's Recommendation:** The Directors' recommend approval of the 3% Salary Increase for Certificated & Classified staff.

Charmon Evans/Sara Ahl

Directors

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

3. **Topic/Agenda Item: Review and Approval of the revised Board of Directors Meeting Calendar, June Meeting & Board Workshop (5 minutes)**

**Personnel Involved:** Jeanne Adams/Charmon Evans

**Issues Involved/Fiscal Implications (If Any):**

**Impact on School Mission, Vision or Goals (If Any):**

**Options or Solutions: (If applicable):**

**Director's Recommendation:** The Directors' recommend approval of the revised Board of Directors Meeting Calendar.

Charmon Evans/Sara Ahl

Directors

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

4. **Topic/Agenda Item: Review and Approval of the UCMS Cheer Camp in San Diego, August 5-August 8, 2014 (5 minutes)**

**Personnel Involved:** Sara Ahl

**Issues Involved/Fiscal Implications (If Any):**

**Impact on School Mission, Vision or Goals (If Any):**

**Options or Solutions: (If applicable):**

**Director's Recommendation:** The Directors' recommend approval of the UCMS Summer Cheer Camp.

Charmon Evans/Sara Ahl

Directors

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

5. **Topic/Agenda Item: Review and Approval of the Technology Plan for UPS & UCMS for 2014-2017 (8-10 minutes)**

**Personnel Involved:** Charmon Evans/Jeannette Smith/Jeanine Vigil/Cara Tedrick

**Issues Involved/Fiscal Implications (If Any):**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Directors' recommend approval of the Technology Plan for UPS & UCMS

Charmon Evans/Sara Ahl

Directors

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

**C. Discussion/Information**

1. **Topic/Agenda Item: Local Control Accountability Plan/Budget (15 minutes)**

Personnel Involved: Charmon Evans/Sara Ahl/Irina Castillo

2. **Topic/Agenda Item: School Climate Survey (20 minutes)**

Personnel Involved: Sara Ahl

3. **Topic/Agenda Item: CCSA Governance Academy (3 minutes)**

Personnel Involved: Charmon Evans

4. **Topic/Agenda Item: Personnel Committee Update (3 minutes)**

Personnel Involved: Charmon Evans

**ADJOURN OPEN SESSION**

### **III. Closed Session (30-40 minutes)**

- A. Topic/Agenda Item: Public Employee**  
Executive Search: Middle School Director  
Personnel Involved: Directors

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana DeGenna				
Dax Jacobson				

- B. Topic/Agenda Item: Public Employee**  
Discipline/Dismissal/Employment  
Personnel Involved: Directors

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana DeGenna				
Dax Jacobson				

**RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN  
CLOSED SESSION, IF ANY**

### **IV. Board of Directors Announcements/Remarks**

- V. Future Agenda Items: Next meeting, Special Meeting, Board Workshop,  
June 2, 2014 and Regular Board Meeting June 30, 2014**

### **VI. Adjournment**